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I. Information for Enrolling Programs

1.Years of Study

Undergraduate programs must be completed within 4 to 6 years (programs in the Department of Architecture must be completed within 5 to 7 years). Postgraduate programs must be completed within 1 to 4 years; Doctorate programs must be completed within 2 to 7 years.

2. Admission Quota and Prospective students

Degree	Bachelor	Master	Ph.D.
Admission Quota	300	142	20
Fall Semester Prospective students	New students	New students	New students
Spring Semester Prospective students		New students	New students

3. Degree and Program

Chinese-Taught Program ★English-Taught Program

(1) College of Arts

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
110	Chinese Literature	•	•	•	http://chinese.thu.edu.tw E-mail: chinese@thu.edu.tw
120	Foreign Languages and Literature	*			
121	Foreign Languages and Literature: Teaching English as a Foreign Language Division		*		http://flld.thu.edu.tw E-mail: flld@thu.edu.tw
122	Foreign Languages and Literature: English/American Literature Division		*		
130	History	•	•		http://history.thu.edu.tw E-mail: history@thu.edu.tw
140	International Graduate Program of Teaching Chinese as a Second Language		•		http://tcsl.thu.edu.tw Email: tcsl@thu.edu.tw
150	Japanese Language and Culture (The master's program courses are primarily taught in Japanese.)	•	•		http://japan.thu.edu.tw E-mail: japan@thu.edu.tw
190	Philosophy	•	•	•	http://philo.thu.edu.tw E-mail: philo@thu.edu.tw

(2) College of Science

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
210	Applied Physics	•	•	★	http://phy2.thu.edu.tw E-mail: phys@thu.edu.tw
220	Chemistry		•	•	
221	Chemistry: Chemistry Division	•			http://chem.thu.edu.tw/ E-mail: chem@thu.edu.tw
222	Chemistry: Chemical Biology Division	•			
230	Life Science			<mark>★</mark>	http://biology.thu.edu.tw
231	Life Science: Biomedical Science Division	•	•		E-mail: biology@thu.edu.tw

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
232	Life Science: Ecology and Biodiversity Division	•	•		
240	Department of Smart Computing and Applied Mathematics	•	•		http://www.math.thu.edu.tw E-mail: math@thu.edu.tw
250	International Ph.D. Program in Biomedical & Materials Science			*	http://bms.thu.edu.tw/ E-mail:sci@thu.edu.tw

(3) College of Engineering

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
310	Chemical and Materials Engineering	•	•	*	http://chemeng.thu.edu.tw
330	Industrial Engineering and Enterprise				E-mail: chemeng@thu.edu.tw http://www.ie.thu.edu.tw
	Information		•	<u>^</u>	E-mail: ieei@thu.edu.tw
340	Environmental Science and Engineering	•	•	*	http://www.envsci.thu.edu.tw
540	Environmental Science and Engineering			^	E-mail: envsci@thu.edu.tw
350	Computer Science		•		http://www.cs.thu.edu.tw
					E-mail: cs@thu.edu.tw
351	Computer Science (International Division)	_			http://www.cs.thu.edu.tw
551	Computer Science (International Division)	<u>^</u>			E-mail: cs@thu.edu.tw
360	Electrical Engineering				http://ee.thu.edu.tw
500	Electrical Englicering				E-mail: ee@thu.edu.tw
370	Master Program of Digital Innovation				http://digital.thu.edu.tw
570	Master Program of Digital Innovation				E-mail: digital@thu.edu.tw

Department of Computer Engineering (International Division) Advantages and Features

- In response to global trends, Tunghai have established a fully English-taught professional. curriculum in the field of computer engineering specifically designed for international students.
- As a key department in Tunghai University's efforts to promote initiatives such as Smart Campus, Smart Manufacturing, Smart Healthcare, and various applications in smart industries. All courses have received international accreditation from the Institute of Electrical and Electronics Engineers (IEET).
- Our department is dedicated to teaching in the areas of artificial intelligence, the Internet of Things, big data, and digital innovation. The goal is to cultivate outstanding talents with both information technology skills and creative thinking (Computer Science + X).
- In addition to the mandatory core courses, elective courses are designed to cover three major areas: "Artificial Intelligence," "Software Engineering," and "Electrical and Computer Engineering." This allows students to enhance their interdisciplinary integration abilities based on their own interests and expertise.

(Note: The tuition fee charging standards can be referred to in Section VIII. of brochure.)

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
410	Business Administration	•	•		http://ba.thu.edu.tw E-mail: ba@thu.edu.tw
411	Business Administration: (Global Elite Program (GEP))	<mark>★</mark>			https://ithu.tw/GEPGS E-mail: gep@thu.edu.tw
420	International Business	•	•		http://inttrade.thu.edu.tw E-mail: inttrade@thu.edu.tw
421	International Business: (Global Elite Program (GEP))	★			https://ithu.tw/GEPGS E-mail: gep@thu.edu.tw
430	Accounting	•	•		http://acc.thu.edu.tw/ E-mail: acc@thu.edu.tw

(4) College of Management

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
440	Finance	•	•		http://fin.thu.edu.tw/ E-mail: fin@thu.edu.tw
441	Finance:(Global Elite Program (GEP))	*			https://ithu.tw/GEPGS E-mail: gep@thu.edu.tw
460	Global Master of Business Administration (GMBA)		×		http://gmba.thu.edu.tw/ E-mail: gmba@thu.edu.tw
470	Statistics		•	•	
471	Statistics: Division of Big Data Management	•			http://stat.thu.edu.tw E-mail: stat@thu.edu.tw
472	Statistics: Division of Decision Management	•			
490	Information Management	•	•		https://im.thu.edu.tw E-mail: im@thu.edu.tw

Global Elite Program (GEP) Advantages and Features

• The Global Education Program (GEP) offers professional courses for the three major majors, all conducted in English: Business Administration, International Business, and Finance.

• International Teaching Team of Faculty Members with PhD from Leading Universities Worldwide.

- One-to-one Academic Mentoring and Intensive Courses for English-Proficiency Tests.
- Among Top 5% Global Business Schools Accredited by AACSB International.
- Dual-Degree Option in Five Years at Rutgers Business School in US or Tunghai GMBA Program in Taiwan. (Note: The tuition fee charging standards can be referred to in Section VIII. of brochure.)

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
520	Economics	•	•		http://economic.thu.edu.tw E-mail:economic@thu.edu.tw
530	Political Science	•		*	
531	Political Science: Politics and Theories Division		•		http://politics.thu.edu.tw E-mail: politics@thu.edu.tw
532	Political Science: International Relations Division		•		E main pondes@indicadurew
540	Public Management and Policy	•	•		http://pmp.thu.edu.tw/ E-mail: deptpuad@thu.edu.tw
550	Sociology	•	•	•	http://soc.thu.edu.tw E-mail: soc@thu.edu.tw
560	Social Work	•	•	•	http://sociwork.thu.edu.tw E-mail: sociwork@thu.edu.tw
570	Graduate Institute of Education		•		https://educator.thu.edu.tw/ E-mail: educator@thu.edu.tw

(5) College of Social Science

(6) College of Agriculture and Health

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
610	Animal Science and Biotechnology	•	•	•	http://animal.thu.edu.tw E-mail: animal@thu.edu.tw
620	Food Science	•			
621	Food Science and Technology Division		•		http://foodsci.thu.edu.tw
622	Food Industry and Business Management Division		•		E-mail: foodsci@thu.edu.tw
660	Hospitality Management	•	•		http://thotel.thu.edu.tw/ E-mail: thotel@thu.edu.tw
680	Bachelor of Science in Senior Wellness and	•			http://swss.thu.edu.tw/

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
690	International Master's Program in Agricultural Resources and Health Science		×		https://arhs.thu.edu.tw Email: arhs@thu.edu.tw

(7) College of Fine Arts and Creative Design

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
710	Fine Arts	•	•		http://fineart.thu.edu.tw E-mail: fineart@thu.edu.tw
720	720 Music		•		http://music.thu.edu.tw E-mail: thumusic@thu.edu.tw
730	Architecture	•			http://arch.thu.edu.tw
731	731 Architecture in Urban Design and Environmental Studies		•		E-mail: webarch@thu.edu.tw
732	732 Architecture in Sustainable and Digital Innovation (Fall Semester Only)		<mark>★</mark>		http://arch.thu.edu.tw E-mail: webarch@thu.edu.tw
740Industrial Design••		•		http://id.thu.edu.tw E-mail: id@thu.edu.tw	
750 Landscape Architecture		•	•		http://la.thu.edu.tw E-mail: la@thu.edu.tw
760	760 Master Program of Performing and Creativity Arts		●		http://mpca.thu.edu.tw/ E-mail: mpca@thu.edu.tw

(8) College of Law

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
810	Law	•	•	•	http://law.thu.edu.tw E-mail: law@thu.edu.tw

(9) International College

No.	Departments(institutes)/programs	Bachelor	Master	Ph.D.	Website /E-mail
910	International Business Administration Program(IBA)	<mark>★</mark>			https://iba.thu.edu.tw E-mail: iba@thu.edu.tw
920	Sustainability Science and Management Program (SSM)	<mark>★</mark>			https://ic.thu.edu.tw/ E-mail: sse@thu.edu.tw
930	Interdisciplinary Degree Program.	×			http://ic.thu.edu.tw E-mail: idp@thu.edu.tw

International College Advantages and Features

GLOBAL LEADERSHIP CURRICULUM: At the heart of the IC is the Global Leadership Liberal Arts Curriculum. Through coursework, guest lectures, and events and activities in an international atmosphere we aim to enhance students' international awareness and global vision while building a multi-faceted, factual, and first-hand understanding of global trends in business, economics, culture, and the arts.

CHINESE STUDY: Take intensive Mandarin Chinese classes in a Chinese-speaking country.

ENGLISH INSTRUCTION: IC courses and general education requirements all taught in English.

INTERNATIONAL ENVIORNMENT: Students and instructors from 40+ countries and US American mentors to assist students.

STUD ABROAD OPPORTUNITIES: Exchange programs, faculty-led programs, and dual degree programs(2+2, 3+2, & more) all available.

3 Three Main Programs: ♦ INTERDISCIPLINART DEGREE PROGRAM: IDP offers a 1+3 program, encompassing one year of intensive Chinese courses along with other essential general courses, followed by three years of focused study in a chosen major from a selection of over 30 departments at

THU. This program is tailored for individuals aspiring to attain academic excellence within a dynamic international community.

- SUSTAINABILITY SCIENCE & MANAGEMENT: SSM teaches students how to research and resolve sustainability issues as students study the intersection of social, economic, and environmental factors in an all-English program.

DUAL DEGREE PROGRAMS: Through our partnerships with institutions on 3 continents, students can attain both an IBA bachelor's degree and a bachelor's or master's from one of our partners, including Temple University, University of New South Wales, ESC Rennes School of Business, and more. 3+1, 3+2, and other programs available. See our website for details.

II. Entry Requirement

All rules and regulations indicated in this brochure regarding the qualifications for international students who intend to apply for admission to THU are subject to the "<u>Regulations Regarding International Students Undertaking Studies</u> <u>in Taiwan</u>" administered by Ministry of Education (MOE) of R.O.C. Should there be any future revisions of the regulations, the latest regulations announced by MOE shall prevail. Website: <u>http://www.edu.tw/</u>

1. Identification Documents

Applicants must meet the eligibility as international students in accordance to Article 2 and 3 of "Regulations Regarding International Students Undertaking Studies in Taiwan" enforced by MOE. The following are eligible to apply:

- (1) An individual of foreign nationality who has NEVER held R.O.C. nationality and does NOT have Overseas Chinese student status on the date of application.
- (2) An individual who has double nationality of both R.O.C. and a foreign country but has never registered a household in Taiwan. On the date of his/her application, he/she should have lived overseas (excluding Mainland China, Hong Kong, and Macao) continuously for no less than 6 years, during which time his/her stays in Taiwan per calendar year should not exceed a total of 120 days.
- (3) An individual who had previously held R.O.C. nationality but later gave up and his/her R.O.C. nationality had been declared invalid by Ministry of the Interior for no less than 8 years. On the date of his/her application, an individual should have lived overseas (excluding Mainland China, Hong Kong, and Macao) continuously for no less than 6 years, during which time his/her stays in Taiwan per calendar year should not exceed a total of 120 days either.
- (4) An applicant of foreign nationality WITH permanent residence status in Hong Kong or Macao and having no registered household history in Taiwan. On the date of application, he must have resided in Hong Kong, Macao, or another foreign country (excluding Mainland China) for no less than 6 years.
- (5) An applicant—who was a former citizen of Mainland China with a foreign nationality, having no registered household history in Taiwan, and at the time of application has resided overseas continuously (excluding Hong Kong, Macao and Mainland China) for no less than 6 years.
- (6) An international student who did not complete study in a college or university in Taiwan may apply for transferring to a bachelor degree program in Tunghai University, given that the student has continuously been living in Taiwan for no less than 6 years.
 - Note. 1. According to Article 2 of R.O.C. Nationality Law, an individual is by right a citizen of the Republic of China under any conditions mentioned below:
 - (1). His/her father or mother was a citizen of the Republic of China at the applicant's birth. **For an applicant born before February 9th, 1980, only his/her father's citizenship status counts.

- (2). He/she was born after the death of his/her father or mother, and his/her father or mother were a citizen of the Republic of China when deceased.
- (3). He/she was born in the territory of the Republic of China, and his/her parents can't be identified or both were stateless persons.
- (4). He/she has undergone the nationalization process.

(1) and (2) in the above also apply to persons who were minors at the time of the revision and promulgation of this Act.

- Note. 2. The term "overseas" refers to countries or regions other than the Mainland China, Hong Kong, and Macao.
- Note. 3. The term "six and eight years" starts from the beginning date of a semester (for Fall : August 1; for Spring: February 1) for counting years of study.
- Note. 4. The term "reside overseas continuously" includes calendar years, in each of which one's stay in Taiwan does not exceed 120 days. When counting the years spent overseas, the years counted do not have to be complete calendar years (e.g., Jan. 1~Dec. 31). Continuous overseas residency **could include** the time that a person has spent in Taiwan when the following cases occur—if a student:
 - attended an overseas youth technical training course conducted by the OCAC or a technical professional training program accredited by Ministry of Education;
 - (2). attended the Chinese language center at a university or college approved by the Ministry of Education in Taiwan and his/her study period is less than two years;
 - (3). spent a total period of less than two years in Taiwan as an exchange student; or
 - (4). spent a total period of less than two years for an internship in Taiwan under the approval of the designated national authority.
 - Admitted applicants holding the nationalities listed in the list of designated countries, shall follow the regulation to apply for an R.O.C. visa. Professors in his/her concern should sign a Letter of Guarantee to facilitate visa application. For more details, please refer to https://www.boca.gov.tw/lp-36-1.html

2. Academic Credentials

- (1) International applicants must have graduated from a high school or college/university certified MOE (please refer to the website of Department of International and Cross-Strait Education, MOE).
- (A). Applicants applying for an undergraduate program must hold a diploma obtained from a certified foreign high school;
- (B). Applicants applying for a Master's program must hold a Bachelor's degree obtained from a certified college/university;
- (C). Applicants applying for a Ph.D. program must hold a Master's degree obtained from a certified college/university.
- (2) Applicants declaring *equivalent education level* should meet the qualification of "Standards for Recognition of Equivalent Educational Levels for University Admission" stipulated by MOE.
- (3) Applicants declaring equivalent education level or holding a diploma from a foreign country, Hong Kong, Macao and Mainland China must meet the requirements in Article 9 of "Standard for Recognition of Equivalent Educational Levels for University Admission".
- (4) Applicants who were expelled due to unsatisfactory grade in Conduct or conviction in a criminal case are not permitted to transfer to THU.

- Note 1. Graduating applicants should provide a "Certificate of Expected Graduation" or proof of current enrollment. Once accepted, however, official diploma is required to avoid cancellation of admission.
- Note 2. An applicant (from a high school in Hong Kong, Macao or other areas), whose graduating year is equivalent to the sophomore year of a senior high school in Taiwan (please refer to Form 5 for senior high finishing at the 11th grade), is eligible to apply for the undergraduate program. However, the student will have to take an extra 12 credits to satisfy the graduation requirement according to "Tunghai University Academic Regulations."
- Note 3. Due to the education system differences among countries, graduating applicants must submit before deadline an official diploma and an official academic transcript for all semesters with authentication procedures completed by the local R.O.C. representative office. For Fall semester the application deadline is 31st August, 2025; For Spring semester: 31st January, 2026.

Any confirmed violation of the above will lead to cancellation of admission, expulsion from school and diploma revocation. THU will not issue any proof of academic credentials at any stage.

3. Language Proficiency Requirements

Proof of language proficiency is required for all applications. Required language proficiency certificates vary

depending on the language of instruction of the program to which you are applying. The requirements are as follows :

(1) For Programs Taught Entirely in English \bigstar :

- ★ CEFR B1 or above
- ★ TOEFL iBT: 47
- ★ TOEFL ITP: 500
- ★ IELTS: 4.0
- ★ TOEIC: 550
- ★ Note: Applicants who graduated from English-speaking schools or majored in English must provide a school certificate.

(2) For Programs Taught Mainly in Chinese

- CEFR A2 or above
- TOCFL: Band A Level 2
- HSK: Level 4
- Note: Applicants who graduated from Chinese-speaking schools or majored in Chinese must provide a school certificate.
- Graduates from schools that teach Chinese or those who previously majored in Chinese for their previous degree must provide a school certificate.

(3) Departmental Specifics :

Applicants should note that individual departments may have specific language proficiency requirements. Please consult Section <u>IV. Departmental Specifics</u> for detailed requirements and ensure you provide the necessary language certificates.

◆ Additional Information

• Visa Requirements:

A language certificate may be required by R.O.C. (Taiwan) embassies and missions abroad when applying for a VISA. Please contact your local embassy to complete the VISA application.

• Incomplete Applications:

If the registration information is incomplete and not corrected within the specified time after notification, the registration will be deemed unqualified.

III. Application Procedure

1. Application Period (Taiwan Standard Time)

Fall Semester	January 24 , 2025 ~ May 31 , 2025
	The application deadline is 5:00 PM. based on Taiwan time.
Spring Semester	October 1, 2025 ~ October 31, 2025
	The application deadline is 5:00 PM. based on Taiwan time.

2. How to Apply

Please visit the following website:

Fall Semester : <u>https://exam2.thu.edu.tw/EXAM/index.jsp?DOC=25</u>

Spring Semester : https://exam2.thu.edu.tw/EXAM/index.jsp?DOC=26

- Accepting only online applications. Please upload all the require documents before the deadline. Hard copies will not be processed.
- (2) Each applicant may apply for up to two departments/graduate institutes. An auto-generated email notification will be sent after the completion of application.
- Reminders:
 - (a) Please remember the email you used in this application as it will be needed for system log-in to either modify information, upload required documents or to inquire application status and admission result.
 - (b) The system will generate the following documents after you finish application: application form, recognizance and other relevant documents. Please make sure to sign on the requested areas.
 - (c) Required documents and forms (signed and dated) must be uploaded (in PDF format) before deadline. The applicant is held responsible for consequences of negligence.

3. Application Fee

Free.

4. Uploading Documents

Please upload all the required documents (PDF format only).

- (1) Please refer to "Required Documents" and specifics in "Departmental Specifics" for all the required documents.
- (2) All required documents shall be in PDF format, except for your photo which is usually in JPG format. File size is limited to 5MB. Upload only one single file for each section. If you have multiple files for a particular section, please combine them into one file before uploading.
- (3) The documents may be uploaded and updated for as many times before the deadline—if you have not yet clicked confirming submission. Please go through the documents carefully before clicking confirming. Unqualified applicants and incomplete submissions will not be processed.
- (4) If your portfolio of works is over 5MB, please go to DOWNLOADS for a form of "Portfolio Link," fill your link on the form and then upload it.
- (5) Applicants can check the progress of their application status at any time by logging in their THU Online Application account. (Click on "Application Status" and log in your account.)
- Please use Chrome in Microsoft Windows or Android system. Make sure your internet browser allows pop-ups in order to print relevant documents.

5. Required Application Documents

- (1).Documents for departmental review: Please refer to "IV. Departmental Specifics".
- (2).Documents required for eligibility check
 - (A). Application forms (generated automatically after registering for application)

Please print the application documents, fill in valid information (to avoid infringement of your right), sign and upload together with a photo.

(B). 2-inch passport photo

The photo must be in color, taken with the most recent 6 months as would be for passport use (2-inch; front facing; and hat off).

(C). Recognizance for international students (generated automatically after registering for application) Please download and print out the recognizance for international students. Read it carefully and sign your name.

(D). Verification of nationality

A photocopy of I.D. card, passport, R.O.C. entry visa page or Alien Resident Certificate (ARC)

(passport : Please provide of the passport's cover page and personal information page.)

Notice:

- If applicant had once held or currently holds an R.O.C. citizenship; currently holding a permanent residence status of Hong Kong or Macao; or had once been a former citizen of P.R.C., the following documents (in whichever case they apply) are required: proof of renunciation of R.O.C. nationality, arrival-departure records in recent 6 years, a declaration that the applicant has never held a registered household in Taiwan up to the date of application or other supporting documents. (pursuant to MOE "International Students Undertaking Studies in Taiwan Regulation," specifically, Article 3 or Article 2, section 2).
- For applicants with a nationality listed in *Designated Countries*, once admitted, they shall follow the regulation to apply for an R.O.C. Visa. Professors from the admitting departments or graduate institutes should sign on The Letter of Guarantee to help process visa application.

(E). Academic credentials

(a). Diplomas

Diplomas in foreign languages other than English shall enclose a translated version in either Chinese or English authenticated and notarized by a local R.O.C. representative office overseas or a registered translation agency.

Degree	Required Certificates (in English or Chinese)
Bachelor	High school diploma
Master	Bachelor's diploma
Ph.D.	Master's diploma

Notice:

Graduating applicants should submit a "Certificate of Expected Graduation (either in English or Chinese)" or "Proof of Enrollment". Once admitted, official diplomas are needed for registration. Failure to comply will lead to cancellation of admission.

(b).Transcript for all semesters

An official academic transcript for all semesters shall include the period of study (indicate the month and year of enrolment and graduation) and an explanation of the grading system. If the official academic transcript is in languages other rather than English, a translated version in either Chinese or English should be notarized by the local R.O.C. representative office overseas or by a registered translation agency.

Degree	Transcript (in English or Chinese)
Bachelor	High school transcript
Master	Undergraduate transcript
Ph.D.	Master's degree transcript

(F). Financial statement

Applicants are required to submit an official bank savings balance certificate with a minimum balance of USD 3,500 (or TWD 100,000) to demonstrate sufficient funds for tuition and living expenses in Taiwan. If the bank savings balance certificate is not in the applicant's name, a "Financial Support Guarantee" signed by the guarantor (generated after completing the application) is required. Please choose one of the following submission methods:

Source	Required Documents (in English or Chinese)			
Dama and California	By a financial institution An Official bank savings balance certificate (within the last			
Personal Savings	three months).			
	Please provide the sponsor's bank savings balance certificate issued within the last three			
Family Support	months and a "Pledge of Financial Support" (automatically generated by the system			
	after completing the application).			
	Please provide proof of the result of a full scholarship that has already been granted			
Proof of the result of the	by any government agencies or private organizations, excluding a scholarship from			
scholarship that has	THU and scholarships that are currently under application. Otherwise, a bank			
already been awarded	statement with a savings balance certificate is still required, and it must be equivalent to			
	USD 3,500 or TWD 100,000. (Please refer to Personal Savings or Family Support.)			

(G). Letters of recommendation

Please submit letters of recommendation from your current or previous school/university/company written by your professor or advisor.

Degree	Required Documents (in English or Chinese)	
Bachelor.	At least one letter of recommendation.	
Master.		
Ph.D.	At least two letters of recommendation.	

(H). Certificate of Language Proficiency (Please check "Language Proficiency Requirements")

IV. Departmental Specifics ●Chinese-Taught Program ★English-Taught Program

1. College of Arts

Department or	Additional requirements
Graduate Institute	
	 【Bachelor】 1. Autobiography: At least 500 words (in Chinese) 2. Statement of Purpose (in Chinese) 3. Supplementary materials for supporting your application
	 Applicants will be interviewed via telephone or skype if necessary. [Master]
110 Chinese Literature	 Autobiography: At least 500 words (in Chinese) Statement of Purpose (in Chinese)
	 3. Supplementary materials for supporting your application (Ph.D.)
	 Autobiography: At least 500 words (in Chinese) Statement of Purpose (in Chinese)
	3. An abstract of your master 's thesis (in English or Chinese); reprints of your published articles ; proofs of presentations in academic symposiums
	 ★ 【Bachelor】 1. Autobiography: 300-500 words in English.
120	2. Study plan: 300-500 words in English.
Foreign Languages	3. Standardized English proficiency test score (e.g., TOEFL, TOEIC, etc.).Provide the
and Literature	relevant official test certificate.
	♦Applicants will be interviewed via telephone or skype if necessary.
121	★ 【Master】
Foreign Languages	1. Autobiography: No more than 800 words in English.
and Literature: Teaching English	2. Statement of Purpose: No more than 800 words in English.
as a Foreign	3. Standardized English proficiency test score (e.g., TOEFL, TOEIC, etc.).Provide the
Language Division	relevant official test certificate Applicants will be interviewed via telephone or webcam if necessary.
	★ [Master]
122	1. Autobiography: No more than 800 words in English.
Foreign Languages and Literature:	2. Statement of Purpose: No more than 800 words in English.
English/American Literature Division	3. Standardized English proficiency test score (e.g., TOEFL, TOEIC, etc.).Provide the relevant official test certificate
	◆Applicants will be interviewed via telephone or webcam if necessary.
400	• [Bachelor] [Master]
130 History	1. Autobiography: At least 500 words in Chinese or English.
Thstory	 Study plan in Chinese or English. Additional documents to support the application.
140	• [Master]
International	1.Autobiography in Chinese or English: Within 1000 words
Graduate Program	2.Statement of purpose in Chinese or English: Within 1000 words
of Teaching Chinese as a	3.Proof of Mandarin Chinese proficiency photocopy (e.g., TOCFL, HSK)
Second Language	4.Additional documents to support the application.
150	• [Bachelor]
Japanese	1. Autobiography: 300-500 words in Chinese or English.
Language and Culture	2. Study plan in Chinese or English.

Department or Graduate Institute	Additional requirements		
	3. Certificate of Japanese language proficiency test(This document is required for applicants who apply for the spring semester.)		
	Applicants will be interviewed via telephone or webcam if necessary.		
	• [Master] (The master's program courses are primarily taught in Japanese)		
	1. Autobiography: No more than 800 words in Japanese.		
	2. Statement of reasons: Please download from application website→"Downloads".		
	3. Additional documents to support the application: e.g., certificate of Japanese language proficiency test.		
	◆Applicants will be interviewed via telephone or webcam if necessary.		
	• [Bachelor] [Master]		
	1. Autobiography: At least 500 words in Chinese or English.		
	2. Study plan in Chinese or English.		
190 • [Ph.D.]			
Philosophy	1. Autobiography: At least 500 words in Chinese or English.		
	2. Study plan in Chinese or English.		
	3. A copy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications.		

2. College of Science

Department or	
Graduate Institute	Additional requirements
210 Applied Physics	 【Bachelor】 1. Autobiography: 300-500 words in Chinese or English. 2. Additional documents to support the application. 【Master】 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. ★ 【Ph.D.】 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. ★ 【Ph.D.】 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. A copy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications. 4. Additional documents to support the application.
220 Chemistry	 • 【Bachelor】 1. Autobiography: 300-500 words in Chinese or English. 2. Additional documents to support the application. • 【Master】 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. • 【Ph.D.】 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. • 【Ph.D.】 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. A copy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications 4. Additional documents to support the application.
230 Life Science	 【Bachelor】 1. Autobiography: 300-500 words in Chinese or English. 2. Additional documents to support the application. 【Master】

	1. Autobiography: 300-500 words in Chinese or English.
	2. Study plan in Chinese or English.
	3. Additional documents to support the application.
	★ 【Ph.D.】
	1. Autobiography: 300-500 words in Chinese or English.
	2. Study plan in Chinese or English.
	3. A copy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications.
	4. Additional documents to support the application.
240	• [Bachelor] [Master]
Department of	1. Autobiography: 300-500 words in Chinese or English.
Smart Computing and Applied	2. Study plan in Chinese or English.
Mathematics	3. Additional documents to support the application.
	★ 【Ph.D.】
250	1. Autobiography: 300-500 words in Chinese or English.
International	2. Study plan in Chinese or English.
Ph.D. Program in Biomedical &	3. A copy of the abstract of your thesis in either English or Chinese; reprints of your
Materials Science	published articles as well as proofs of presentations/publications.
	4. Additional documents to support the application.

3. College of Engineering

Department or Graduate Institute	Additional requirements
310 Chemical and Materials Engineering	 [Bachelor] 1. Autobiography: 300-500 words in Chinese or English. 2. Additional documents to support the application. [Master] 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. ★ [Ph.D.]
	 Autobiography: 300-500 words in Chinese or English. Study plan in Chinese or English. A copy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications. Additional documents to support the application. [Bachelor]
330 Industrial Engineering and Enterprise Information	 Autobiography in Chinese or English. Additional documents to support the application. [Master] Autobiography / résumé in Chinese or English. Research proposal. Additional documents to support the application. [Ph.D.] Autobiography / résumé in Chinese or English. Research proposal. Autobiography / résumé in Chinese or English. Research proposal. Acopy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications. Additional documents to support the application.
340 Environmental Science and Engineering	 【Bachelor】 1. Autobiography: 300-500 words in Chinese or English. 2. Additional documents to support the application.

Department or Graduate Institute	Additional requirements
	• [Master]
	1. Autobiography: 300-500 words in Chinese or English.
	2. Study plan in Chinese or English.
	3. Additional documents to support the application.
	★ [Ph.D.]
	1. Autobiography: 300-500 words in Chinese or English.
	2. Study plan in Chinese or English.
	3. A copy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications.
	4. Additional documents to support the application.
	• [Bachelor] [Master]
350	1. Autobiography: 300-500 words in Chinese or English.
Computer Science	2. Study plan in Chinese or English.
	3. Additional documents to support the application.
	★ 【Bachelor】
351 Computer Science	1. Autobiography: 300-500 words.
(International Division)	2. Study plan.
(International Division)	3. Additional documents to support the application.
	• [Bachelor] [Master]
360	1. Autobiography: 300-500 words in Chinese or English.
Electrical Engineering	2. Study plan in Chinese or English.
Engineering	3. Additional documents to support the application.
	• [Master]
	1. Autobiography: 300-500 words in Chinese or English.
	2. Portfolio: Including exhibitions, records of awards received, and professional
370	achievements, etc.
Master Program of	3. Research proposal in Chinese or English.
Digital Innovation	4. Additional documents to support the application.
	* If the portfolio is over 5MB, applicants can provide a link to a cloud storage website.
	Please visit our application website, click "Downloads" and fill out the form for "Portfolio Link."

4. College of Management

Department or Graduate Institute	Additional requirements
	• [Bachelor] [Master]
410	1. Autobiography: 300-500 words in Chinese or English.
Business	2. Study plan in Chinese or English.
Administration	3. Proof of Mandarin Chinese proficiency photocopy (e.g., TOCFL, HSK)
	4. Additional documents to support the application.
411 Business Administration: (Global Elite Program (GEP))	 K Bachelor J 1. Autobiography: 300-500 words in English. 2. Study plan in English. 3. Official reports of English proficiency tests or the diploma and its associated transcripts from an English-taught high school. 4. Additional documents in support of the application, e.g. certificates, awards or honors received.
420 International Business	 [Bachelor] [Master] 1. Autobiography: 300-500 words in Chinese. 2. Study plan in Chinese. 3. Proof of Level B1+ Mandarin Chinese proficiency photocopy (e.g., TOCFL, HSK)

Department or Graduate Institute	Additional requirements
	4. Chinese Video Link Information Form: Please visit the application website and click on "Download" and complete the required form.
	Please record a 5-minute video in Chinese, including a self-introduction, your experience in learning Chinese, and your comments on a business-related news report
	in Taiwan. Please upload the video to YouTube (please make the video "Unlisted")
	 and add the video link to the "Chinese Video Link Information Form". 5. Additional documents to support the application. ★ [Bachelor]
421	1. Autobiography: 300-500 words in English.
International Business: (Global	 Study plan in English. Official reports of English proficiency tests or the diploma and its associated transcripts from an English-taught high school.
Elite Program	 Additional documents in support of the application, e.g. certificates, awards or honors received.
(GEP))	• [Bachelor] [Master]
430 Accounting	 Autobiography: 300-500 words in Chinese or English. Study plan in Chinese or English.
	 Proof of Level C1+ Mandarin Chinese proficiency photocopy (e.g., TOCFL, HSK) Additional documents to support the application.
440 Finance	 [Bachelor] 1. Autobiography: 300-500 words in Chinese. 2. Study plan in Chinese. 3. Proof of Level B1+ Mandarin Chinese proficiency photocopy (e.g., TOCFL, HSK) 4. Record a 5-minute video in Chinese, including self-introduction, experience in learning Chinese, and comments on a business-related news report in Taiwan. Please upload the video to YouTube (please make the videos "Unlisted") and add the hyperlinks to your autobiography content. 5. Additional documents to support the application. [Master]
	 Autobiography: 300-500 words in Chinese or English.
	2. Study plan in Chinese or English.
	 Proof of Mandarin Chinese proficiency photocopy (e.g., TOCFL, HSK) Additional documents to support the application.
441 Finance: (Global Elite Program (GEP))	 K Bachelor J 1. Autobiography: 300-500 words in English. 2. Study plan in English.
460 Global Master of Business Administration (Global MBA)	 Master J An autobiography in English (with no more than 450 words). A study plan in English (with no more than 450 words). Additional documents in support of the application, e.g. English proficiency test results, certificates, awards or honors received.

Department or Graduate Institute	Additional requirements
470 Statistics	 [Bachelor] 1. Autobiography: 300-500 words in Chinese or English. 2. Additional documents to support the application. [Master] 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. [Ph.D.] 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. [Ph.D.] 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. A copy of the abstract of your thesis in either English or Chinese; reprints of your published articles as well as proofs of presentations/publications. 4. Additional documents to support the application.
490 Information Management	 【Bachelor】【Master】 1. Autobiography: Compose a self-narrative of 500-1000 words in either Chinese or English. 2. Supplementary Documentation: Include various certificates and accolades, evidence of club participation, details regarding your Chinese language proficiency (including study hours and certificates), and any other pertinent certifications. 3. (Optional) Enhance your autobiography with the following hyperlinks: (1) Your personal Chinese social community profile (e.g., Facebook or Instagram, etc.). (2) Create a 5~10 minute video for a self-introduction in Chinese, showcase your work, or display your talents that would assist the reviewers in understanding you better. Upload this video to YouTube and set it as "Unlisted."

5. College of Social Science

520 Economics• [Bachelor] [Master]1. Autobiography: At least 500 words in Chinese or English. 2. Additional documents to support the application.	
 [Bachelor] Autobiography: 300-500 words in Chinese or English. Additional documents to support the application. [Master] 	's Program to pass fore unt's

Department or Graduate Institute	Additional requirements
	 Master thesis as well as samples of the applicant's academic writings, research reports and project reports, if applicable (3 at most). Additional documents to support the application.
	Applicants will be interviewed via telephone or webcam if necessary.
	• [Bachelor]
	1. Autobiography: 300-500 words in Chinese or English.
540	 According to the requirements set by the Department, students are required to pass the TOCFL at Level 2 or new Hanyu Shuiping Kaoshi (HSK) at level 4 or Taiwan Benchmarks for the Chinese Language(TBCL) at level 3 before applying.
540 Public	3.Additional documents to support the application.
Management and	• [Master]
Policy	1. Autobiography: 300-500 words in Chinese or English.
	 According to the requirements set by the Department, students are required to pass the TOCFL at Level 3 or new Hanyu Shuiping Kaoshi (HSK) at level 5 or Taiwan Benchmarks for the Chinese Language(TBCL) at level 4 before applying.
	3. Study plan in Chinese or English.
	4. Additional documents to support the application.
	• [Bachelor]
	1. Autobiography: At least 1000 words in Chinese or English.
	2. Additional documents to support the application such as certificate of Chinese proficiency test.
	• [Master]
	1. Autobiography: At least 1000 words in Chinese or English.
	2. Curriculum Vitae/Résumé: Including a chronological account of the applicant's educational background, employment, reasons for application to the Master's Program (less than 1,000 words).
	3. Research proposal for the Master program (less than 3,000 words).
550 Sociology	4. Additional documents to support the application such as certificate of Chinese proficiency test
	• [Ph.D.]
	1. Autobiography: At least 1000 words in Chinese or English.
	2. Curriculum Vitae/Résumé: Including a chronological account of the applicant's educational background, employment, reasons for application to the Ph.D. program and publication list (less than 2,000 words).
	3. Research proposal for the Ph.D. program.
	4. Master thesis as well as samples of your academic writings, research reports and project reports, if applicable (3 at most).
	5. Additional documents to support the application such as certificate of Chinese
	proficiency test
	• [Bachelor]
	1. Autobiography: At least 500 words in Chinese or English.
	2. Additional documents to support the application such as certificate of Chinese proficiency test.
	 Applicants will be interviewed via telephone or webcam if necessary.
	• [Master]
560	1.Autobiography: Less than 2,000 words in Chinese or English.
Social Work	2.Study plan: Including reasons for advanced study, reasons for application to our
	department, detailed study plan and career planning (less than 2,000 words).
	3.Research proposal: Including statements of research questions, literature review,
	methodology and references (less than 5,000 words).
	4.Additional documents to support the application such as Chinese proficiency test
	certificate.
	Applicants will be interviewed via telephone or webcam if necessary.

Department or Graduate Institute	Additional requirements
	• [Ph.D.]
	1. Autobiography: Including the applicant's personal background information, reasons for applying to the Ph.D. Program and any knowledge regarding the Program (less than 3,000 words).
	2. Study plan and research proposal: Less than 5,000 words.
	3. Master's thesis.
	4. Samples of the applicant's academic writings, research reports and project reports, if applicable (5 at most).
	5. A summary of your working experience in social work agencies.
	6. Résumé: Including a chronological account of the applicant's educational background, employment and publication list, official proof of your current and previous employments.
	7. Additional documents to support the application such as Chinese proficiency test certificate.
	 Applicants will be interviewed via telephone or webcam if necessary. [Ph.D. Entrance Criterion]
	An international applicant must meet one of the following requirements and submit required documents to apply (documents prepared in Chinese are preferred):
	1. Master's degree graduates from various university departments (including fresh graduates), or those with equivalent academic qualifications.
	• [Master]
570	1. Autobiography: At least 2000 words in Chinese or English.
Graduate Institute	2.Study plan in Chinese or English.
of Education	3.Additional documents to support the application.
	*Applicants will be interviewed via telephone or webcam if necessary.

6. College of Agriculture and Health

Department or Graduate Institute	Additional requirements
	• [Bachelor] [Master]
	1. Autobiography: 300-500 words in Chinese or English.
	2. Study plan in Chinese or English.
	3. Additional documents to support the application.
610	Applicants will be interviewed via telephone or webcam if necessary.
Animal Science	• [Ph.D.]
and Biotechnology	1. Autobiography: 300-500 words in Chinese or English.
	2. Study plan and research proposal in Chinese or English.
	3. A copy of the abstract of your thesis in either English or Chinese; reprints of your
	published articles as well as proofs of presentations/publications.
	4. Additional documents to support the application.
	Applicants will be interviewed via telephone or webcam if necessary.
	• [Bachelor]
	1.Autobiography: 300-500 words in Chinese or English.
	2. Additional documents to support the application.
620	 Applicants will be interviewed via telephone or webcam if necessary. [Master]
Food Science	
	1. Autobiography: 300-500 words in Chinese or English.
	2. Study plan in Chinese or English.
	3. Additional documents to support the application.
660	Applicants will be interviewed via telephone or webcam if necessary.
Hospitality	• [Bachelor]
Management	1. Autobiography: 300-500 words in Chinese or English.

Department or Graduate Institute	Additional requirements
	 2. Additional documents to support the application. Applicants will be interviewed via telephone or webcam if necessary. [Master] 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Additional documents to support the application. Applicants will be interviewed via telephone or webcam if necessary.
680 Bachelor of Science in Senior Wellness and Sports Science	 【Bachelor】 1. Autobiography: 300-500 words in Chinese or English. 2. Additional documents to support the application. Applicants will be interviewed via telephone or webcam if necessary.
690 International Master's Program in Agricultural Resources and Health Science	 KMaster I 1.Study plan and research proposal: 1500 words or less in English. 2.Autobiography: 500-1000 words in English. 3.Recommendation letters: 2 letters. 4.Additional documents to support the application: Academic publications, research reports, proof of certification, achievements and awards, or other favorable supporting materials. Applicants will be interviewed via telephone or webcam if necessary.

7. College of Fine Arts and Creative Design

Department or Graduate Institute	Additional requirements
	 Additional requirements [Bachelor] Autobiography: Describing the applicant's experience of learning arts, their creative journey and future learning plan in Chinese or English. Portfolio: Including the applicant's works in various stages, pictures, painting album, artist statements, and data of creative process. Additional documents to support the application: Proof of various artistic tests or awards received from art competitions. Official proofs of any test results, etc. [Master] Autobiography: Describing the applicant's experience of learning arts, their creative journey and future learning plan in Chinese or English. Applicant's portfolios or research proposal. Portfolio: Including the applicant's works in various stages, pictures, painting album, artist statements, and data of creative process. Research proposal (under 3,000 words): Including motives, research content/outlines, research methods, anticipated results, and essential references/bibliography relevant to the applicant's research. Additional information relevant to the applicant's areas of expertise: Including exhibitions, records of awards received, and professional achievements, etc.
	 exhibitions, records of awards received, and professional achievements, etc. If the portfolio is over 5MB, applicants can provide a link to a cloud storage website. Please visit our application website, click "Downloads" and fill out the form for "Portfolio Link".
720 Music	 [Bachelor] 1. Application Form: there are two application forms, one for instruments/vocal/composition majors, and another for music therapy majors. Please visit

Department or Graduate Institute	Additional requirements
	the application website, click on "Download", complete the form, save it as PDF file, and
	then upload it.
	(1) For instruments / vocal / composition majors:
	a. Personal Statement: applicants should provide a brief description of their musical
	background and their goals for music study. Please indicate your major instrument
	on the application cover sheet in Chinese or in English.
	b. Major field: please select your major field.
	c. Video data: recorded performances should be within the past year and 10-15 minutes
	in length. All performances should be performed from memory. Videos should
	include music from two style periods and should show the entire profile of the
	performer. Please upload the video collection to YouTube (or Dropbox, etc.) and
	provide URL.
	(a) For vocal majors: applicants who intend to major in voice are required to present two songs in different languages (Italian, German, French, English, and Latin).
	(b) For composition majors: three complete compositions are required, among which
	there could be works involving electronic sources and techniques. At least one
	among the three should be written for chamber ensembles, vocal ensemble/choir, or
	orchestra. Please also provide the music scores, program notes, recorded
	performances or the web links to the performances of the works submitted.
	(2) For music therapy majors:
	a. Applicant's Relevant Abilities: write in Chinese, 1500-2000 words, including the
	following four items:
	(a) Personal music learning history.
	(b) Motivation for applying to the undergraduate Music Therapy program and experience in helping the elderly or individuals with physical or mental disabilities.
	(c) Use of relevant technology software: list the names of various software and
	present them through dynamic or static works.
	(d) Design of a 15-minute music activity: include the target audience, objectives,
	theoretical basis for design, implementation steps (specify the duration of each step), and evaluation tools.
	b. Music Performance Ability Video Link: record and provide links to videos of
	personal performances (singing) on two selected instruments, each for 3 to 5
	minutes (no accompaniment allowed). At least one of the instruments must be a
	Western instrument (including vocal performance).
	2. Others
	(1) For instrument / vocal / composition majors: please provide a recommendation letter
	from the applicant's major (instrumental, vocal, composition) teacher.
	(2) For music therapy majors: please provide English proficiency proof, which could be English course grades or English proficiency test scores.
	Note:
	1. The following categories are eligible for acceptance: piano, electone, vocal, violin, viola,
	cello, double bass, flute, clarinet, oboe, bassoon, saxophone, trumpet, French horn,
	trombone, euphonium, tuba, percussion and composition.
	2. Applicants must have suitable aptitude in Mandarin Chinese to study at the master's level.
	3. Applicants should have solid musical training in their major instrument and music theory.
	• [Master]
	1. Application Form: there are two application forms, one for

instruments/vocal/composition/orchestral conducting majors, and another for music

Department or Graduate Institute	Additional requirements
	therapy majors. Please visit the application website, click on "Download", complete the form, save it as PDF file, and then upload it.
	(1) For instruments / vocal / composition majors:
	a. Autobiography : Include details regarding musical study and future career objectives.
	Please use Chinese or English.
	b. Major field: please select your major field.
	c. Video data: recorded performances should be within the past year and at least 20
	minutes in length. All performances should be performed from memory. Videos
	should include music from two style periods and should show the entire profile of
	the performer. Please upload the video collection to YouTube (or Dropbox, etc.) and provide URL.
	(a) For vocal majors: three pieces are required in three of the following languages:
	Italian, English, German, French or Latin. One selection should be an aria from
	an opera or a concert aria and two selections should be either from oratorios or art songs. Oratorio and opera selections cannot be transposed.
	(b) For composition majors: three complete compositions are required, among which
	there could be works involving electronic sources and techniques. At least one
	among the three should be written for large ensembles, vocal ensemble / choir,
	or orchestra. Please also provide the music scores, program notes, recorded
	performances or the web links to the performances of the works submitted.
	(c) For orchestral conducting majors:
	I. A video from a rehearsal or concert, not necessarily complete performances and must be at least 20 minutes in length. The camera should face the conductor so
	the committee can easily see the conductor's gesture and face.
	II. A video of your performance on one instrument, from the list of instruments
	eligible for acceptance to this Department. Two pieces are required.
	(2) For music therapy majors:
	a. Autobiography: at least 1500 words in Chinese or English. The contents include
	personal background, study music therapy program motivation, experiences of
	volunteer work with people with special needs, and future career plans. Also attached
	two information of music learning process with honors, and working with people
	with special needs by a chart in a detail.
	b. Initial Thesis Plan: applicant's observation, research topic, target population, and
	content. With 1,000-2,000 words in Chinese or English.
	c. Video collection: music video to demonstrate proficiency on playing two musical instruments either in Chinese or Western instrument, such as piano, voice, guitar,
	percussion or other instruments. Demonstrations should be 5 minutes for each
	instrument.
	2. Others
	(1) For instrument / vocal / composition / orchestral conducting majors: please
	provide a recommendation letter from the applicant's major (instrumental, vocal, composition) teacher.
	(2) For music therapy majors: please provide three support documents, which could be
	certificate of English language proficiency test and others. No recommendation
	letters.
	3. Applicants who major in music therapy, will be interviewed for their communication
	ability and applied improvisation with his/her selected instrument.
	Note:
	1. The following categories are eligible for acceptance: piano, electone, vocal, violin, viola,
	cello, double bass, flute, clarinet, oboe, bassoon, saxophone, trumpet, French horn,

Department or Graduate Institute	Additional requirements	
	trombone, euphonium, tuba, percussion, composition and orchestral conducting.2. Applicants must have suitable aptitude in Mandarin Chinese to study at the master's level.3. Applicants should have solid musical training in their major instrument and music theory.	
	• [Bachelor]	
	1. Autobiography (required):In Chinese .	
	2. Collection of works(required):Portfolio that should include a variety of works showing creativity, critical thinking and implementation. Project styles are not restricted. Please indicate clearly the title, time of completion, ideas behind, and the medium used. If the project is a joint work, please indicate the name(s) of all involved and the specific section or part of work contributed by the applicant.	
	3. Certificate or relevant documents of Chinese language proficiency (required):An	
	official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese	
	language proficiency). For applicants from overseas Taiwan schools or countries	
	and regions where Chinese is the official language, they can be substituted by	
	Chinese autobiography, transcripts, graduation certificates or other certificates.	
730 Architecture	4. Other documents that may benefit the review procedures(optional):Other documents that have a favorable impact on the review (for example, proof of certification, achievements and awards, proof of participation in club activities).	
	★Most of taught courses are in Chinese, applicants should consider the ability of	
	talking, listening, reading and writing in Chinese. The department courses intergrade	
	theory and practice, but focus on the practical part. Therefore, it requires some ability,	
	including great physical capability, the skill of suble, physical operation, visual functions	
	such as color and shape recognition, communication and coordination. The most	
	importantly, the emotional control which helps to reduce pressure in order to pass the stress	
	from heavy course.	
	★Admitted candidates(Transfer student) need to retake the architectural design course based on department policy (The first year studio or second year studio). Those who have taken	
	the architectural design courses as required at other schools need to provide associate	
	certification. The certification shall be reviewed by the department and arrangement by the	
	faculty.	
	★If the portfolio is over 5MB, applicants can provide a link to a cloud storage website. Please visit our application website, click "Downloads" and fill out the form for "Portfolio Link".	

Department or	Additional requirements		
Graduate Institute	• [Master]		
	【Urban Design and Environmental Studies Program】 : The Master of Arch. In Urban Design and Environmental Studies (MAUDES) focuses on historical, theoretical, and		
731 Architecture 【Urban Design and Environmental Studies Program】	 reflexive researches, as well as community-participatory architectural and urban designs. Most of the courses in this program are taught in Chinese. Applicants should evaluate their capability of Chinese conversation, reading, and writing. Length of study normally takes 2-4 years. Applicants hold a Bachelor's Degree obtained from a certified college/university. Applicants documents: 1. Curriculum vitae (Educational background and work experience) : Applicants to the" MAUDES " could submit an official proof of the Chinese language proficiency(e.g., the number of hours of Chinese course completed and /or an official test result of Chinese language proficiency) 2. Autobiography in Chinese: Please indicate clearly the program applied in the autobiography. 3. Study Plan and Research Proposal 4. Recommendation letters from 2 professors or professionals. 5. Essays, publications, or a portfolio of design work: You must include an individual portfolio (under 30 pages in A4~A3 paper size). If there are collaborative efforts involved, applicants must highlight his/her individual contributions clearly in the portfolio. 		
732 Architecture [Sustainable and Digital Innovation Program] This application is only for Fall Semester.	involved, applicants must highlight his/her individual contributions clearly in the		

Department or Graduate Institute	Additional requirements		
	• [Bachelor]		
	1. Autobiography: 500-1000 words in Chinese.		
	2. Study plan in Chinese.		
	3. Portfolio: including the applicant's various work of design and creativity.		
	4. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency). ★Most of taught courses are in Chinese, applicants should consider the ability of talking, listening, reading and writing in Chinese.		
	5. Additional documents to support the application: Work certificate, proof of achievements/awards received from various design competitions, relevant licenses of any specialty, etc.		
740	• [Master]		
740 Industrial	1. Autobiography: 500-1000 words in Chinese.		
Design	2. Study plan in Chinese.		
8	3. Portfolio: including the applicant's various work of design and creativity.		
	 4. An official proof of the applicant's Chinese language proficiency (e.g., the number of hours of Chinese courses completed and/or an official test result of Chinese language proficiency). ★Most of taught courses are in Chinese, applicants should consider the ability of talking, listening, reading and writing in Chinese. 		
	 5. Additional documents to support the application: Work certificate, proof of achievements/awards received from various design competitions, relevant licenses of any specialty/ Research publication (conference papers, journal articles, and related reports), etc. * If the portfolio is over 5MB, applicants can provide a link to a cloud storage website. Please visit our application website, click on "Downloads" and fill out the form for "Portfolio Link". 		
	• [Bachelor]		
	1.Autobiography: 500-100 words in Chinese or English.		
	2.Study plan in Chinese or in English.		
	 3.Portfolio: including the applicant's various works of design and creativity with description regards work title, time of competition, design concepts, and media used. 4. Additional advantageous documents: related certificate, proof of achievements/awards received from design competitions or activities, and/or proof of participation of social works. 		
	 Most of taught courses are in Chinese, applicants should consider the ability of talking, listening, reading and writing in Chinese. 		
750	◆If the portfolio is over 5MB, applicants can provide a link to a cloud storage website. Please visit our application website, click "Downloads" and fill out the form for "Portfolio Link.".		
Landscape	[Master]		
Architecture	1.Autobiography: 500-100 words in Chinese or English.		
	2.Study plan in Chinese or in English.		
	3. Graduation Design, Graduation Project, and/or Portfolio: including applicant's project papers and/or various works of design and creativity with description regards work title, time of competition, design concepts, and media used.		
	4.Additional advantageous documents: related certificate, proof of achievements/awards received from design competitions or activities, and/or proof of participation of social works.		
	◆Most of taught courses are in Chinese, applicants should consider the ability of talking, listening, reading and writing in Chinese.		
	◆If the portfolio is over 5MB, applicants can provide a link to a cloud storage website. Please visit our application website, click "Downloads" and fill out the form for "Portfolio Link.".		

Department or Graduate Institute	Additional requirements
760 Master Program of Performing and Creative Arts	 [Master] 1. Autobiography: 300-500 words in Chinese or English. 2. Study plan in Chinese or English. 3. Applicant's portfolios or research proposal. (1) Portfolio: Including a chronicle record of one's creative stages. (2) Research proposal (within 3000 words): Including motives, research content/outlines, research methods, anticipated results, and essential references/bibliography relevant to the applicant's research. 4. Additional information relevant to the applicant's areas of expertise: Including a personal autobiography, curriculum vitae/résumé, educational experience, performances or exhibitions, records of awards received, and professional achievements, etc. * If the portfolio is over 5MB, applicants can provide a link to a cloud storage website. Please visit our application website, click on "Downloads" and fill out the form for "Portfolio Link".

8. College of Law

Department or Graduate Institute	Additional requirements	
	• 【Bachelor】	
	Autobiography: At least 500 words in Chinese or English.	
	• [Master]	
	1. Autobiography: Less than 1,000 words in Chinese or English.	
	2. Study Plan: Including reasons for advanced study, reasons for application to this department, detailed study plan and career planning (less than 2,000 words in Chinese or English.).	
	3. Research Proposal: Including statements of research questions, literature review, and methodology and references (less than 3,000 words in Chinese or English).	
	4. Samples of the applicant's academic writings, research reports and project reports, if applicable.	
810	5. Official proof of the applicant's previous work experiences, if applicable.	
Law	• [Ph.D.]	
	1. Autobiography: Including the applicant's personal background information, reasons for applying to the Ph.D. program and any knowledge regarding the Ph.D. program (less than 2,000 words in Chinese or English).	
	2. Study plan and research proposal (limited to 3,000-5,000 words in Chinese or English).	
	3. Master thesis.	
4. Samples of the applicant's academic writings, research reports and project replicable.		
	5. A summary of your working experience in law agencies.	
	6. Curriculum Vitae/Résumé: Including a chronological account of the applicant's educational background, employment and publication list in Chinese or English.	
	7. Official proof of your current and previous employment positions.	

9. International College

Department or Graduate Institute	Additional requirements
910 International Business Administration Program (IBA)	 K [Bachelor] 1. Personal autobiography in English (300-500 words). 2. "Why are you interested in the International Business Administration Program?" in English (300-500 words). 3. Additional documents to support the application: Applicants should provide a document with their scores of a standardized English proficiency test. (e.g., IELTS, TOEFL, TOEIC, etc.) Please also provide the relevant official test certificate (if available).

Department or Graduate Institute	Additional requirements	
	★ 【Bachelor】	
920	1. Personal autobiography in English (300-500 words).	
Sustainability Science and	2. "Why are you interested in the Sustainability Science and Management Program?" in English (300-500 words).	
Management Program (SSM)	3. Additional documents to support the application: Applicants should provide a document with their scores of a standardized English proficiency test. (e.g., IELTS, TOEFL, TOEIC, etc.) Please also provide the relevant official test certificate (if available).	
	★ 【Bachelor】	
930	1.Personal autobiography in English (300-500 words).	
Interdisciplinary	2. "Why are you interested in the International College Interdisciplinary Degree Program?"	
Degree Program.	in English (300-500 words).	
(Pre-major Program)	3. Additional documents to support the application: Applicants should provide a document	
i iograili)	with their scores of a standardized English proficiency test. (e.g., IELTS, TOEFL,	
	TOEIC, etc.) Please also provide the relevant official test certificate (if available).	

V. Admission Announcement

1. Application Results

The application results will be available one month after the application documents are processed. Applicants can log onto online application system to check the personal application results during the designated period of time.

2. Mailing Letters of Admission Notification

After the announcement of application results, we will notice the applicants by email and mail out the official notification of admission by post.

VI. Enrollment and Registration

- 1. International students who receive the notification of admission issued by THU are required to submit the "Acceptance Form of Admission for International Students" to the Office of International Relations (OIR) by the appointed deadline indicated in the notification of admission in order to arrange dormitory application and airport pick-up services. Failure to reply to the letter will result in the cancellation of students' admission and other related services by THU and no objection will be accepted.
- 2. International students who have submitted the "Acceptance Form of Admission for International Students" should proceed with their registration on the designated date indicated in their notification of admission. They are also required to submit the documents listed below at the time of registration. Those who fail to submit these required documents will not be allowed to complete their registration with THU as new students. Documents required for completing registration:
 - (1). **Passport**: Applicants need to submit a photocopy of the first page of their passport and a photocopy of the page with their R.O.C. entry visa. The original passport will be returned to the applicants after being verified upon registration.
 - (2). Academic credentials authenticated by a Taiwan overseas representative office or other relevant offices located in the country of the academic institution which issued the academic credentials, are required. If the academic credentials were issued by a Taiwanese education institution, then there is no need for authentication by a Taiwan overseas representative office.
 - A. Applicants admitted to an undergraduate program: High school diploma.
 - B. Applicants admitted to a Master's program: Bachelor's degree certificate.
 - C. Applicants admitted to a Ph.D.'s program: Master's degree certificate.
 - ✤ If the applicant's graduation certificate/diploma is in a language other than Chinese or English, a notarized document of the translation of the certificate/diploma in English or Chinese is also required.
 - (3). Official transcripts for all academic years (original documents authenticated by a Taiwan overseas representative office or other relevant offices located in the country of the academic institution which issued the transcript, are required. If the transcripts were issued by a Taiwanese education institution, then there is no need for authentication by a Taiwan overseas representative office).
 - A. Applicants admitted to an undergraduate program: High school transcript.
 - B. Applicants admitted to a Master's program: Bachelor's degree transcript.
 - C. Applicants admitted to a Ph.D.'s program: Master's degree transcript.
 - If the applicant's transcripts are in a language other than Chinese or English, a notarized document of the translation of the transcripts in English or Chinese is also required.

- Academic credentials from Mainland China: "The Regulations Governing the Accreditation of Schools in Mainland China" shall apply.
- Academic credentials from Hong Kong or Macao: "Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao" shall apply.
- *Academic credentials from other areas:
- (1) Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded the same as those at domestic schools with equivalent levels.
- (2) Academic credentials not earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be subject to the" <u>Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education</u>". However, academic credentials earned from foreign schools in Mainland China require public notarization in Mainland China and should be verified and examined by an institute established or appointed by the Executive Yuan or a commissioned private agency.

Notice:

You may contact an R.O.C. overseas embassy, consulate, or mission in your home country regarding the authentication of your graduation certificate, transcripts, and other relevant documents. If there is no R.O.C. overseas representative office in your home country, you may contact the closest one in the neighboring region or country. For a list of embassies or overseas representative offices of R.O.C. (Taiwan), please refer to the website of Ministry of Foreign Affairs (MOFA) (http://www.taiwanembassy.org/).

(4).Official proof of the student's medical and accidental insurance policy purchased outside R.O.C.; it has to be authenticated by an overseas R.O.C. representative office as valid for at least 6 months upon entry to R.O.C.. For international students who are already insured by R.O.C. National Health Insurance, they must provide a proof of their R.O.C. National Health insurance (such as their R.O.C. National Health insurance ID card). If there are any questions regarding the required health insurance documents, please contact the Office of International Relations (OIR) (Tel: +886-4-23590121 ext. 28509; e-mail: isas@thu.edu.tw).

3. Credit Transfer

- (1). Transferring credits will be implemented in accordance with the Regulations of Credit Transfer administered by THU. The credits earned from previous college or university courses can be transferred after completing registration and submitting a written application which needs to be approved by the department and the Office of Academic Affairs. Applying for credit transfer can be done one time only at the designated time during the current semester of the current academic year. Any late applications that are submitted after the designated time will not be accepted.
- (2). International students who apply for credit transfers are required to submit their previous transcripts authenticated by a Taiwan overseas representative office. Each department concerned withholds the right to approve the credit transfer applications. (please refer to THU Regulations of Student Credits Waiver and Transference) °

VII. Other Related Information

- Tunghai university conducts the enrollment affairs for international students, engaging in promotional activities and assisting students with necessary procedures upon their arrival in Taiwan. The university does not delegate enrollment matters to external organizations, legal entities, groups, or individuals. The university periodically verifies whether such entities charge unreasonable fees to international students, establish lending relationships, or engage in other activities that violate relevant laws. When necessary, the university may conduct audits of the foreign students who have applied.
- 2. Whether undertaken independently by the university or delegated to external organizations, legal entities, groups, or individuals, activities related to the enrollment of international students must provide information consistent with the admission regulations, enrollment brochures, or relevant guidelines.
- 3. Applicants who apply for admission should agree to grant THU full access to all of the information submitted in their applications (including personal information and documents). These will be used by THU during the admission and registration process as well as by the programs/departments to which the applicant intends to apply for. The rest of information submitted by applicants for admission is to be handled according to "Personal Information Protection Act".
- 4. The admission notification issued by THU does not guarantee the applicant's acquisition of an R.O.C. visa. This will be processed and issued by an R.O.C. overseas embassy, consulate, or mission as authorized by the Ministry of Foreign Affairs.
- 5. If the registration information is incomplete and fails to be corrected within the time limit after notification, it will be deemed that the registration is not qualified.
- 6. In the event where the university discovers that admitted THU internationals have forged, altered or fabricated documents for application or the documents are found to be fraudulent, inaccurate, or lacking legal effect, immediate cancellation of enrollment or expulsion will occur. No academic proof will be released by THU and if such discoveries are found after graduation, THU will make a public announcement of retracting their graduation status. Such students will have to assume full legal responsibilities that might arise.
- 7. Other matters concerning admission status, student status, transferring schools, changing major, suspending or discontinuing schooling, course work, and life on campus are handled according to "THU Academic Regulations" and relevant rules. Please refer to the following website for more information: https://csr.thu.edu.tw/regulations/ °
- 8. International students may not apply for Extension Programs at universities/colleges designed for returning education students; part-time/in-service courses of Master programs; or other programs, which are restricted to night classes and classes during holidays. International students who have obtained legal resident status of Taiwan, or are enrolled in a program ratified by this Ministry, are exempted from this Article.
- 9. To obtain a bachelor's degree from THU, all undergraduates must complete all required courses as well as meeting the "Exit Requirement for English Proficiency" administered by either their department or the university before graduation.
- 10. Admitted students who have previously graduated from a foreign high school (including those in Hong Kong and Macao) which is considered equivalent to senior high school sophomores in Taiwan are required to complete 12 extra credits for the completion of a bachelor's degree in accordance with the "THU Academic Regulations".
- 11. The admission of international degree students is processed in accordance with the "THU Academic Regulations" as well as the "THU International Students Entrance Requirements Guidelines".
- 12. Any application issues not addressed in this brochure will be handled according to the relevant rules and regulations of THU as well as the determinations of the admission committee.

VIII. Useful Information

1. Tuition and Other Expenses (each semester)

The following estimated tuition rates are for reference only (in NT dollars). For the actual tuition rates, please refer to the Accounting Office website: http://account.thu.edu.tw/web/tuition/tuition.php?lang=en.

(1) Undergraduate Program

College	Department/graduate institute	Total (per semester)
Arts	Foreign Languages and Literature, Japanese Language and Culture	60,612
	Chinese Literature, History, Philosophy	57,860
Sciences	Applied Physics, Chemistry, Life Science, Applied Mathematics	66,984
Engineering	Chemical and Materials Engineering, Industrial Engineering and Enterprise Information, Electrical Engineering.	67,547
	Environmental Science and Engineering, Computer Science,	66,984
Engineering	Computer Science (International Division)	76,984
Management	Business Administration, International Business, Accounting, Statistics, Finance, Information Management	
Global Elite Program (GEP)	Business Administration: (Global Elite Program (GEP)),International Business: (Global Elite Program (GEP)) ,Finance: (Global Elite Program (GEP))	
Social Science	Economics, Political Science, Public Management and Policy, Sociology, Social Work 57,860	
Agriculture and Health	Animal Science and Biotechnology, Food Science, Hospitality Management, Science in Senior Wellness and Sports Science66,984	
Fine Arts and	Fine Arts, Music, Industrial Design, Architecture	67,547
Creative Design	Landscape Architecture	66,984
Law	Law	57,860
International	International Business Administration (IBA), The International College Interdisciplinary Degree Program	69,020
	Sustainability Science and Engineering (SSM)	76,800

(2) Graduate and Doctorate Program

College	Department/Graduate Institute	Total (per semester)
Arts	Foreign Languages and Literature, Japanese Language and Culture, Chinese Literature, History, Philosophy, International Graduate Program of Teaching Chinese as a Second Language	57,860
Sciences	Applied Physics, Chemistry, Life Science, Applied Mathematics	66,984
belences	International Ph.D. Program in Biomedical & Materials Science	76,800
Engineering	Chemical and Materials Engineering, Industrial Engineering and Enterprise Information, Electrical Engineering, Digital Innovation	67,547
	Environmental Science and Engineering, Computer Science	66,984
Management	Business Administration, International Business, Accounting, Statistics, Finance, Information Management	58,741
	Global Master of Business Administration (Global MBA)	69,020
Social Science	Social Science Economics, Political Science, Public Management and Policy, Sociology, Social Work, Education	

College	Department/Graduate Institute	Total (per semester)
Agriculture and Health	Animal Science and Biotechnology, Food Science, Hospitality Management,	66,984
	International Master's Program in Agricultural Resources and Health Science	76,800
Fine Arts and Creative Design	Fine Arts, Music, Industrial Design, Architecture, Performing and Creative Arts	67,547
	Landscape Architecture	66,984
Law	Law	57,860

2. Estimated Expenses per Year

The estimated expenses (in NT dollars) include books, housing, insurance, food, etc., and should be used as reference only. 1 USD roughly equals to 30 NTDs.

Item	Estimated Expenses
Books	NT\$10,000~17,400 (US\$ 340~580) /year
Housing	NT\$20,400~59,000 (US\$680~1,970) /year
Living	NT\$96,000~120,000 (US\$ 3,200~4,000) /year
Insurance	NT\$9,900 (US\$ 330) /year
Fee of Student Association	NT\$1,000~5,000 (US\$ 35~170)/ 4 years
Estimated Expenses Per Year	NT\$137,000~211,300 (US\$4,580~7,050) /year

3. Tuition&Fee Refund Policy(each semester)

CESSATION OF PROGRAMMES 2024.8- 2025.1 General Guideline for Payment/Fee Refund Policy: The following refund policy for tuition and fees is for reference only (in NT dollars). For the actual refund regulations, please refer to the Accounting Office website: https://account.thu.edu.tw/web/tuition/tuition.php?lang=en.

	-		
Payment Time Frame	Facilities Fee Payment System	Tuition Fee Payment System	Semester/Term Payment System
Before (2024/9/6) Before course/semester commencement date	Full refund	Full refund	Full refund
	2/3 of Tuition fee refundable Full refund of Facilities fee and other charges.	2/3 of Tuition fee refundable Full refund of Facilities fee and other charges.	2/3 of Tuition fee refundable Full refund of Facilities fee and other charges.
(2024/9/9~2024/10/18)	2/3 of Subject fees refundable.	2/3 of Subject fees refundable.	2/3 of Subject fees refundable.
(2024/10/21~2024/11/29)	1/3 of Subject fees refundable.	1/3 of Subject fees refundable.	1/3 of Subject fees refundable.
(2024/12/2) Onwards	No refund.	No refund	No refund
For Reserved Freshmen and Transferee:	5% charges from Processing fee	5% charges from Processing fee	5% charges from Processing fee
Before stipulated date:	i iocessnig iee	i iocessnig iee	i iocessnig ice

4. Scholarships

(1) Taiwan Scholarship

International students may apply for the Taiwan Scholarship offered by the government. Please refer to https://taiwanscholarship.moe.gov.tw/ for detailed information. Applicants may submit their applications to the Taiwan overseas representative office located in their home country. If there is no representative office in their country, they can submit their applications to the closest Taiwan overseas representative office. For a list of overseas representative office, please check the following website: http://www.taiwanembassy.org/.

(2)THU Scholarship for International Students

International students who are not recipients of the "Taiwan Scholarship" may apply for "THU Scholarship for International Students" when applying for THU admission by ticking **apply for scholarship**. No extra documents are needed. The result of scholarship release will be announced online in the application system. For additional information regarding applying for the "THU Scholarship for International Students," please contact the Office of International Relations (OIR) (E-mail: oir@thu.edu.tw).

5. Accommodation

All international degree students at THU can apply for accommodations at student dormitories on campus. Accommodation is guaranteed for all new undergraduate students. However, the university is not able to arrange housing accommodation for married couples or families with children. Please refer to the website of the Office of Students Affairs, Student Housing Service Division:

https://dorm.thu.edu.tw/web/about/page.php?lang=en&scid=56&sid=65

6. Learning Chinese

4 hours per week of free Chinese language courses will be offered. Students may also take additional Chinese language courses at their own expense at the Chinese Language Center in Tunghai University. For foreign students whose Chinese abilities are not up to standard (mainly international students who come from non-Chinese speaking countries), we offer additional after school tutoring by senior students, some of whom come from the same countries as the applicant. The seniors can help with counselling and classes that the applicant may be struggling with, for example, Calculus, Statistics, Accounting and Chemistry

Contact information of the Chinese Language Center (CLC):

Tel: +886-4-23590259; Email: clc@thu.edu.tw;

Website: http://clc.thu.edu.tw/main.php.

7. Reference and Contact Information

(1) Offices at Tunghai University

Tunghai University

Tel: +886-4-23590121 Website: https://www.thu.edu.tw

Provides all general information regarding Tunghai University.

Center for Strategic Recruitment, Office of Academic Affairs

Tel: +886-4-23598900; Fax: +886-4-23596334 E-mail: admission@thu.edu.tw Website: http://adms.thu.edu.tw

Provides information and guidance regarding applications for admission.

Registration Section, Office of Academic Affairs

Tel: +886-4-23590234; Fax: +886-4-23590354 E-mail: course@thu.edu.tw Website: http://regcurri.thu.edu.tw/

Handles academic student affairs including enrollment, student ID card issuing, transcripts, diplomas, student status, leave of absences, returning to study, etc.

Office of International Relations

Tel: +886-4-23590356 ext.28500 Fax: +886-4-23592884 E-mail: oir@thu.edu.tw Website: http://oir.thu.edu.tw

Provides services and information for international students, including consultation after admission, scholarship application, Alien Residence Certificate (ARC) application, health insurance application and work permit application.

(2) Other Related Offices in Taiwan

Bureau of Consular Affairs, Ministry of Foreign Affairs

Tel: +886-2-23432888; Fax: +886-2-23432968 Website: http://www.boca.gov.tw/

Provides visa and other visa related services.

National Immigration Agency

Tel: +886-4-22549981 Website: http://www.immigration.gov.tw

For Alien Residence Certificate (ARC) application.

Ministry of Education

Tel: +886-2-77366666 Website: http://www.edu.tw/

Provides all information regarding studying in Taiwan.

"Living in Taiwan" Information for Foreigners in Taiwan

Tel: +886-800-024-111 Website: https://www.immigration.gov.tw/

Provides a variety of information for foreigners living in Taiwan.



Notification of the Collection, Processing and Use of Personal Information of Examination Candidates by Tunghai University

Pursuant to the "Personal Information Protection Act" (hereafter "the Act") and in order to ensure the protection of your personal information, privacy and rights, please read in detail the following "Notification of the Collection, Processing and Use of Personal Information of Examination Candidates" formulated by Tunghai University (hereafter "the School") according to Article 8 and 9 of the Act.

- 1. Agency (name): Tunghai University
- 2. Reasons for gathering personal information:

To perform test service of the School's admission, information (communication) and database management, statistical research and analysis, and relevant or required operations of the student data management after their enrollment.

3. Ways through which personal information are collected:

The examinees' personal information is obtained via personal delivery, mail delivery, fax or online registration.

4. Types of personal information gathered:

Name, ID or ARC or Passport number, birthday, photo, gender, educational information, emergency contact, address, email address, contact information, transfer account, proof of low or mid-low family income. The statutory types of personal information ^(Note) are C001, C002, C003, C011, C021, C023, C033, C034, C038, C051, C052, C056, C057, C061, C064, C072, C111, C132.

- 5. Handling and use of personal information:
 - (1) Valid period for use:

The utilization runs through the course of time needed for completing information gathering unless an expiration date is otherwise stipulated by law or additional regulation set by units of central authority.

(2) The regions within which personal information will be used:

Taiwan (including Penghu, Kinmen and Matsu) or places where handling and use has been approved by the candidates.

(3) Users of personal information:

The units of the School and the relevant cooperative units, including the Ministry of Education or other administrative, academic and research institutions.

- (4) Way of using:
 - a. School's admission, registration, approval, enrolment and student management, as well as contacting parents or legal guardians; announcing test result in public; academic research and other relevant necessities.
 - b. Under the law or upon the request of government or judiciary authorities, the school is allowed to provide the requested information.
- 6. False, incorrect or incomplete personal information will result in failure in handling registration for and taking tests, reaching emergency contacts, and other test related services, such as receiving grades. The intending examinees should confirm all personal information to be true and correct. If misplaced information is dectected and clarifications need to be made, please submit relevant documents for proof to the Admission Section, Office of Academic Affairs.
- 7. In accordance with the Act, the examinees can inquire about, request access, ask for copies, supplement the information, correct it, or request that information be deleted—by submitting an application form in hard copy, by fax, or by phone calls to the School (Please check the Registration Requirments for contact information). However, the request of terminating the collection, use and handling of information, as well as requests to have it deleted must not obstruct the School's responsibilities under the law.

Note : For the specific purpose and codes of different types of personal information as defined in the Personal Information Protection Act, please visit: https://edu.law.moe.gov.tw/LawContent.aspx?id=GL000956