

# Application Procedures of Transfer for International Students Admission(Fall Semester)

東海大學外國學生暑假轉學申請流程

<b>Step 1</b>	<p>Please refer to “II. Entry Requirement” to make sure you are eligible to apply as an Transfer for international student.</p> <p>請確認您符合外國學生轉學申請資格，請參考【II.申請資格】。</p>
<b>Step 2</b>	<p><b>Online Application</b></p> <p>(1) Please visit the following website: <a href="https://exam2.thu.edu.tw/EXAM/index.jsp?DOC=72">https://exam2.thu.edu.tw/EXAM/index.jsp?DOC=72</a></p> <p>(2) Accepting only online applications. Hard copies will not be processed. Please complete the online application and upload all relevant documents before the deadline. Each applicant may apply for up to two departments/graduate institutes.</p> <p><b>線上申請：</b></p> <p>(1) 報名網址：<a href="https://exam2.thu.edu.tw/EXAM/index.jsp?DOC=72">https://exam2.thu.edu.tw/EXAM/index.jsp?DOC=72</a></p> <p>(2) 一律採線上報名，於截止日前，將所有相關資料上傳以完成線上申請。恕不接受紙本文件。每位申請人至多申請 2 個系組。</p>
<b>Step 3</b>	<p><b>Uploading Documents</b></p> <p>(1) Please refer to “Required Application Documents” and “Departments.”</p> <p>(2) All required documents should be uploaded in PDF format, except for photos which may be in JPG format. Each document is limited to 5MB. Only one file for each item is accepted. If you have multiple files for a particular item, please combine them into one file before uploading.</p> <p>(3) The documents may be uploaded and updated at different trials and at any time before the deadline. Please check the documents carefully before clicking <i>confirming submission</i>, after which no uploading could be made. THU will not process incomplete submissions or submissions by non-qualifying applicants.</p> <p>(1) 申請文件請參考【應繳文件】與【招生系所分則】。</p> <p>(2) 申請文件須以 PDF 檔上傳，除了申請表 2 吋證件照片可為 JPG 檔。檔案大小以 5MB 為限。每一項目僅可上傳單一檔案，若有多個檔案請自行合併。</p> <p>(3) 允許分次上傳及更新檔案，於截止日前請務必審慎檢視上傳資料正確無誤後，點選"確認送出"鍵完成申請。報名資格不符規定、表件不全等情形，恕不予受理。</p>
<b>Step 4</b>	<p>You will be notified via auto-generated email upon completing online application and submission.</p> <p>報名申請表完成後，系統會自動發收電子郵件。</p>

❖ Please use Chrome on Microsoft Windows or Android to apply and upload the files to avoid compatibility issues. Application system does not support macOS, iTunes, and iOS.

❖ 請在 Microsoft Windows 或 Android 系統中使用 Chrome 報名並上傳文件以避免兼容性問題，報名系統無法支援 macOS、iTunes、iOS。